



BUSINESS SEMANTICS GLOSSARY

Manager	IT Steward	Business Steward	MODULE	LEARNING OBJECTIVES	OUTCOMES	± HOURS
			Setting the Stage	This module is intended for the core team and Collibra to introduce each other. It gives an overview of the DGC approach and tool suite, and sets the key outcomes for the starting phase of your business glossary.	<ul style="list-style-type: none"> ✓ Identified team members and roles ✓ Business glossary case ✓ Measurable objectives 	
			Kicking the Tires	This module includes three exercises where trainees are asked to try the functionality of the BSG tool for all phases of the business glossary lifecycle - i.e., entry, approval, provisioning - without upfront introduction to the underlying ideas and theory.	<ul style="list-style-type: none"> ✓ Basic comfort level of the team with the BSG tool ✓ Sample workflows have been explored 	
			Setup your DG Organization	This module gives an overview of approaches and best practices to organize data governance in terms of communities, domains, and roles . We setup your DG organization in the BSG tool.	<ul style="list-style-type: none"> ✓ Communities, domains and roles ✓ Content scoped and available for entry 	
			Under the hood	This module is intended to comprehend and customize the BSG Operating Model that drives and establishes your business glossary governance.	<ul style="list-style-type: none"> ✓ Understanding of BSG Operating Model ✓ Customized BSG Operating Model for the starting phase 	
			Entry of Business & Data Assets	This module covers all functions to create, import and discover business and data assets. We learn how to relate them to achieve business traceability , and to manage taxonomies and multi-relational hierarchies .	<ul style="list-style-type: none"> ✓ First assets and hierarchies are entered into the BSG tool ✓ Import spreadsheet template ✓ Initial business traceability between business and data assets 	
			Approval of Assets	This module covers all features to enact the glossary lifecycle through out-of-the-box workflows such as approval and on-boarding new business or data assets.	<ul style="list-style-type: none"> ✓ Part of the glossary went through the approval processes ✓ Initial requirements for custom workflows 	
			Provision of Assets	This modules is intended for mastering end-user activities involving searching and provisioning glossary content . We learn to manage change histories . We explore the Collibra APIs and the Collibra DGC Everywhere plug-in for provisioning to external applications.	<ul style="list-style-type: none"> ✓ Custom views for the first glossaries ✓ Impact and traceability visualisations ✓ Snapshot configurations ✓ Basic comfort level with querying the Collibra APIs 	
			Workflow Engineering	This module explores the need to customize the out-of-the-box workflows in the BSG tool, and involves for those cases a requirement analysis and design of new workflows for the entry, approval and automated provisioning of business and data assets.	<ul style="list-style-type: none"> ✓ Workflow requirements are turned into workflow designs ✓ Workflows deployed and tested in the BSG tool 	
			Administration & Customization	This module covers all functions required for the administration of the tool. Finally, we have a Q/A to make sure all remaining challenges have been addressed.	<ul style="list-style-type: none"> ✓ Configured roles and status types ✓ Configured asset completion score calculators ✓ All remaining questions have been answered ✓ Introduction to Collibra support and roadmap 	