Rapid Start *Advanced* for Data Intelligence Platform
Datasheet

Project Objectives

Customer is seeking support for their initial implementation of the Collibra platform. The Rapid Start Advanced project will support the establishment of a Collibra Catalog and Data Shopping with Single Sign-On, Collibra Everywhere, five dashboards, three data sources, and one BI source..

In Scope

Phase/Task	Customer responsibility	Collibra responsibility
Kickoff	Key stakeholders, project team members, Executive sponsor participate in kick-off session	Conduct kick-off session, including: • Team introductions • Collibra overview (Rapid Start UI) • Technical pre-requisites review • Review initial plan/scheduling
Education	Schedule and participate in instructor-led training using included Education Credits (see Datasheet).	Conduct required instructor-led training as described in the Collibra Rapid Start Essentials Workbook: • Collibra Basics • Register Data • Creating a Metamodel • Asset Governance • Creating an Asset Model • Configuring an Operating Model • Traceability Diagrams • Lineage and Data Classification • Data Shopping Experience
Software Setup	• Complete the Collibra Rapid Start Elevate Workbook pre-requisites for Authentication setup (SSO) and Edge Installation • Perform Edge installation and configuration • Perform Authentication Setup (SSO)	Conduct Sessions: • Authentication setup (SSO) • Edge installation and configuration
Connect	Complete pre-work and participate in: • Catalog Ingestion Workshop(s) • Catalog Usability Workshop • BI Integration Workshop	Conduct Workshops: • Catalog Ingestion Workshop(s) • Catalog Usability Workshop • BI Integration Workshop

Phase/Task	Customer responsibility	Collibra responsibility
Configure and Curate	Complete pre-work and participate in: • Business Communities & Domains • Business Glossary • KPI Repository • Role Assignments • Collaboration • User Experience • Migration	Conduct Workshops: • Business Communities & Domains • Business Glossary • KPI Repository • Role Assignments • Collaboration • User Experience • Migration
	Conduct Testing	Provide support for customer testing
	Business Go-Live	Provide: • Workshop Slides and Recordings • Implementation Specification Workflow
Unite	Key stakeholders, team members and Executive sponsor participate in final review and project close out session	Conduct final review and project close out session
Coaching	Schedule and use fifteen (15) included coaching hours as needed	Provide coaching sessions in accordance with the Coaching Services Datasheet

Out of scope

All tasks not detailed in the relevant IN-SCOPE section above are considered out of scope, including:

1. Any development with the Collibra Java API or REST API.
2. Any Custom application development or integration.
3. Design, configuration and implementation of high availability or disaster recovery environments.
4. Installation, configuration, use or administration of any third-party software not provided by Collibra.
5. Integration with other systems not specifically included above.
6. Organizational Change Management activities such as communication planning, organizational design, or role mapping.
7. Program management is the responsibility of Customer including all communication with the steering committee.
8. Use of third-party test automation software or test automation expertise.
9. Configuration of Reference Data, Policy Manager, and Data Helpdesk modules of Collibra Data Governance Center.
10. Database administration (DBA) responsibilities, including configuration or administration of database servers and database software.
11. Knowledge of third-party software APIs and interface mechanisms.
12. Custom report development using third-party tools.
13. Custom workflows other than the workflows listed above.
14. Data preparation and sourcing or extraction of data from the source systems, other than as described above.
15. Technical lineage implementation for any ETL tools or JDBC data sources via Lineage Harvester on Edge or Lineage Harvester.
16. Manual stitching and custom lineage.

Assumptions

1. Collibra consultants will make maximum use of out-of-box product capabilities to achieve fast results.
2. Customer acknowledges that the expected schedule is based on Collibra's industry experience. While performing the Professional Services hereunder, Collibra may encounter unforeseen circumstances that increase the effort required to fulfill its obligations. Therefore, Customer hereby agrees that should Collibra require any additional hours and/or days to complete the objectives in the Description of Services, the parties shall mutually agree upon setting out the amended scope and/or fees for such additional hours. Collibra shall use commercially reasonable efforts to provide to Customer as much advance notice of any such additional hours as possible.
3. Customer will ensure that all relevant stakeholders, participants, contributors, sponsor(s) any other key personnel identified during planning are scheduled and available for their parts of the agreed project plan.
4. Customer will provide the requested information for analysis, design, or integration, as relevant, in the project.
5. The implementation duration is assumed to be three to four weeks. Delays may impact the timeline and require a Change Request (CR) to address the cost overage.
6. The project is expected to be completed within twelve (12) months from the Order Effective Date. Collibra shall not be obligated to perform any Professional Services or provide any Deliverables after this expiration even if the estimated Professional Services time stated above has not been fully utilized in the twelve (12) month period following the Effective Date. The parties will negotiate in good faith a change request should any additional days/hours be required beyond the foregoing time period.
7. Advanced (for Foundations Edition): includes implementation services for up to three Metadata Integrations via Edge made available on Collibra Marketplace as Commercial Offerings: Amazon Redshift, SQL Server, Google BigQuery, Oracle, or Snowflake). Also includes implementation of one group of dashboards from Tableau or Power BI via Lineage Harvester.
   Advanced (for Enterprise Edition): includes implementation services for up to three Metadata Integrations via Edge as follows: (a) at least one Metadata Integration must be selected from the following five Metadata Integrations made available on Collibra Marketplace as Commercial Offerings: Amazon Redshift, SQL Server, Google BigQuery, Oracle, or Snowflake), and (b) up to two Metadata Integrations can be selected from either the Commercial Offerings referenced in (a) above or from the Certified Drivers referenced in the Documentation. Also includes implementation of one group of dashboards from Tableau or Power BI via Lineage Harvester.
8. Single Sign On (SSO) set-up will be for one of the following: ADFS, Azure, Okta, OneLogin, PingOne Cloud, PingFederate, or generic SAML 2.0.
9. Customer will provide remote access to Collibra staff to the Collibra environments in-scope.
10. Customer will secure and provide timely access to data, documentation, systems, and facilities necessary to complete all tasks.
11. The following standard workflows will be enabled:
    - Contact Us
    - Propose Business Term
    - Propose Measure, Simple Approval
    - Data Shopping + Business Term Promotion
    - Asset Certification
12. The following standard dashboards will be included:
    - Welcome
    - Get to Know Collibra
    - Data Steward
    - Data Maturity
    - Business Analyst